
OBJECTIVE

To obtain a full-time, entry-level position in the accounting field that will utilize my excellent analytical skills and education.

EDUCATION AND ACTIVITIES

Bachelor of Science, Accounting (May 2009)

Central Connecticut State University-New Britain, Connecticut
Major GPA 3.55 Cumulative GPA: 3.29

Relevant coursework:

Introduction to Financial Accounting, Introduction to Managerial Accounting, Foundations of Accounting, Cost Management Systems, Intermediate Accounting I & II, Auditing, Personal Income Taxation, Corporate Income Taxation, Governmental & Non-Profit Accounting, Accounting Information Systems, Business Law I & II, Finance, Marketing, Managerial Communications, Business Statistics I & II

Bachelor of Science, Biology (2005)

Central Connecticut State University-New Britain, Connecticut
Major GPA 3.50 Cumulative GPA: 3.17

CCSU Accounting Society

Completed Becker CPA Exam Review Classes and took the Connecticut CPA exams (2009)

PROFESSIONAL AFFILIATIONS

Connecticut Society of Certified Public Accountants- Pledge Member

COMPUTER SKILLS

MS Word, Excel, PowerPoint, Peachtree, QuickBooks, ProSystem fx Engagement, ProSystem fx Tax, 1099-Etc

WORK EXPERIENCE

Simione, Macca & Larrow, Rocky Hill, CT

Seasonal Staff Accountant February 2010 - April 2010

Accounting Intern January 2009 - May 2009

- Prepared federal and state personal income tax returns.
- Entered trial balance information in preparation for financial statements.
- Prepared bank reconciliations.
- Worked proficiently with the firm's technology and the use of spreadsheet, word processing, and time and billing software.
- Performed assigned audit procedures for specific accounts and transactions under the direction of Senior Accountants and Supervisors.

Mecanex USA, Berlin, CT

Purchasing Assistant August 2008 - December 2008

- Obtained price and delivery information from suppliers.
- Corresponded with suppliers to achieve on-time delivery.
- Resolved purchase order and invoice issues.

AWARDS RECEIVED

CCSU Dean's List: Spring 2002, Spring 2005, Fall 2007, and Spring 2008