

EDUCATION **Bachelor of Science Candidate August 2009**
Southern Connecticut State University, New Haven, Connecticut
Concentration: Accounting

Associate of Science May 2007
Gateway Community College, New Haven, Connecticut
Major: Accounting
Phi Theta Kappa Honor Society 2005-2007
Member of Dean's List, Spring 2006
Cumulative **GPA 3.4**

RELATED COURSES Federal Income Taxation I, Intermediate Accounting I and II,
Financial Accounting I and II, Managerial Accounting, Advanced
Accounting, Accounting Information Systems, International
Accounting, Auditing

COMPUTER SKILLS Experience with Microsoft Word, Excel, Access and Power Point
as well as QuickBooks, Tax Wise, Turbo Tax and Peachtree.

EXPERIENCE University Student Worker (11/10/08-05/18/09)
Southern Connecticut State University Technology Department
New Haven, Connecticut

- Organized the mails for the employees in the office
- Assisted in taking messages on the phone
- Delivered mail to different members of the campus community

RELATED EXPERIENCE **Certified Volunteer Tax Preparer** January-April 2008
Rose Center
New Haven CT

- Prepared individual and family tax returns for a diverse
population ranging from students to senior citizens
- Used Tax Wise software in preparation of tax returns
- Attended one day training with a representative of the Internal
Revenue Service

ACTIVITIES **Treasurer** of the Accounting Society at Southern Connecticut
State University
Student member of the **Connecticut Society of Certified Public
Accountants**