

EDUCATION

UNDERGRADUATE:

University of Hartford, West Hartford, CT

Projected graduation date: May 2011

Major: Accounting Minor: Economics/Finance

Cumulative GPA: 3.96/4.0

- Member of the Accounting Society

- Coursework:

managerial and financial accounting

microeconomics and macroeconomics

business communications

WORK EXPERIENCE

SWIMMING INSTRUCTOR/ LIFEGUARD

The School of Swimming, Rocky Hill, CT

June 2005-present

- Taught private lessons
 - Taught different levels of swimmers in group lessons
- Used time management in directing each class
- Balanced turnover between quantity (repetition) and quality turns
 - Used discretion with what skills needed to be worked on with each student

SUPERVISOR/SCOREKEEPER/REFEREE

University of Hartford, West Hartford, CT

October 2007-present

- Recorded team and player statistics
 - Used organizational skills to manage score sheets
 - Managed team registration

CHILD CARE

The Tracey Family, Cromwell, CT

October 2005-April 2006

- Assisted with homework
 - Provided transportation
 - Followed and maintained a daily schedule
 - Appointments, after school activities, etc.

LEADERSHIP SKILLS AND AWARDS

- Member of the Barney Leadership Council
 - Helped to organize events for the Toys-for-Tots foundation
 - Helped to organize fundraising for the Make-A-Wish foundation
- Recipient of the Core Course Award for economics and statistics (2009)
- Recipient of the Accounting Excellence Award (2009)
- Scorekeeper of the Year (2009)

VOLUNTEER EXPERIENCE October 2005,2006, 2009

I volunteered at the Democratic Campaigning Headquarters for Senator, Paul Doyle and State Representative, Tony Guerrero. My responsibilities included helping to do literature drops to local neighborhoods, working at local events to promote both candidates and making calls for the candidates to promote voter registration.