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**Career Objective** Obtain a full-time position in which my current accounting, analytical, and professional skills can be put to use and strengthened in an organization that is focused on shaping a successful and rewarding career.

**Education** **B.S., Accounting, Minor: Spanish** **2010**  
Central Connecticut State University, New Britain, CT. GPA: 2.91, Major GPA: 3.14.

Relevant Courses:

Introduction to Financial Accounting, Introduction to Managerial Accounting, Foundations of Accounting, Cost Management Systems, Intermediate Accounting I & II, Auditing, Personal Income Taxation, Corporate Income Taxation, Accounting Information Systems, Business Law I & II, Finance, Marketing, Managerial Communications, Business Statistics I & II, Strategic Management, Accounting Applications

Study Abroad:

Studied abroad at the University of Salamanca, Summer 2008 in Spain as part of an intensive language program for three and a half weeks.

Studied abroad in Barcelona. March 2009 for a week to study the cultural differences between Spain and the United States.

**Skills**

- Computer: Proficient in Microsoft Excel, Word, PowerPoint, and Access.
- Software: Experienced using QuickBooks, Turbo Tax, and Tax Wise
- Language: Conversational Spanish
- Enjoy challenges and working with people

**Relevant Experience** **Income Tax Return Preparer** **2010 to 2010**  
Volunteer Income Tax Assistance (VITA), Hartford, CT  
Program Certification, December 2010, Basic and Intermediate levels.

**Experience** **Clerk** **2006 to 2009**  
Wallingford Board of Education, Wallingford, CT

- Responsible for making copies for teachers and personnel within the Wallingford Education System
- Managed the Production Services office while the Boss was not in
- Trained on how to use and program a copy machine, as well as cut, paste, and GBC materials when necessary

Clerk **2005 to 2006**  
Wallingford Municipal Federal Credit Union, Wallingford, CT

- Helped organize, prepare, and set-up budget meetings with the Board of Directors
- Helped identify accounts affected by fraud

**Professional Affiliations**

- Pledge - Connecticut Society of Certified Public Accountants (CSCPA), 2009

**Campus Involvement**

- Member - CCSU Accounting Society. New Britain, CT, 2006 to 2010
- Member - Finance Association. New Britain, CT, 2006 to 2010
- Member - Spanish Club. New Britain, CT, 2007 to 2010
- Member - Habitat for Humanity. New Britain, CT, 2007 to 2010